

Job Description

Post Title:

Faculty Leader: Mathematics

Grade:

L7 – L11

Responsible to:

Deputy/ Assistant Headteacher

Responsible for:

- Developing a knowledge rich maths curriculum which is effectively implemented and leads to strong outcomes
- Leading and managing the maths faculty in the next stage of its development.
- Ensuring that the highest standards of teaching and learning and achievement are developed and maintained.
- Ensuring that climate for learning in the faculty is positive and that levels of student engagement and behaviour are high.
- Line management of one Deputy Faculty Leader.

Specific Duties of the Faculty Leader: Maths

Intent

- To lead on the development and maintenance of high quality curriculum plans
- To ensure that all members of the faculty are able to articulate the aims of and rationale behind the maths curriculum

Implementation

- To role model high quality teaching and learning.
- To ensure that all lessons in the faculty are well planned and take account of the needs of all students in the class including SEN, EAL and the most able students.
- To monitor systematically the quality of teaching and learning over time in the faculty, using the full range of evidence including classroom practice, work scrutiny, scrutiny of achievement data and student voice, and to give feedback that enables further improvement.
- To promote INSET and training opportunities for the faculty; to give or arrange for other support that may be necessary;

Impact

- To develop approaches to assessment so that teachers can evaluate the extent to which students know and can remember key curriculum content
- To use assessment information to evaluate and further improve the quality of the curriculum
- To be accountable for outcomes within the faculty, ensuring that attainment and progress measures improve year on year for whole cohort and groups of students within these cohorts.
- To maintain an up to date faculty record of assessment information
- To track student progress and implement planned intervention strategies if they fall behind.

Behaviour and Attitudes

- To role model excellent behaviour management practice.
- To support colleagues in the faculty in their management of behaviour, empowering them to deal with their own issues initially, and providing structured support when required, in line with the college's Behaviour for Learning policy.
- To analyse behaviour data across the faculty and implement appropriate intervention.
- To be responsible for managing communication with form tutors, SPLs, SLT and parents/carers when behaviour for learning requires escalation.
- Liaise with Student Progress Leaders regarding students who face barriers to learning.

Leadership and Management

- To produce an annual evaluation of the faculty's performance and formulate an improvement plan based on the identified areas for improvement. Monitor the impact of the improvement plan on an ongoing basis throughout the year.
- To work within, and to contribute towards the implementation of college policies.
- To create an ethos of collegiality and positivity within the faculty.
- To identify the resource requirements of the faculty and liaise with the College Business and Resource Manager to acquire them.
- To oversee the completion of appraisal end of year reviews and action plans for all colleagues in the faculty
- To take part in the appointment of staff to the faculty and in the drawing up of their job descriptions.
- To liaise with the Assistant Headteacher (Curriculum and Assessment) over the deployment of staff and resources to the timetable.

Person Specification

Post Title:

Faculty Leader - Maths

Criteria will be assessed through: application, interview

	Essential	Desirable
Experience and Skills	<ul style="list-style-type: none"> • Qualified teacher. • Experience at middle leader level leader • Exceptional classroom practitioner with strong subject knowledge • Experience of teaching in two key stages • Effective communicator • Strong behaviour management skills • Ability to prioritise, plan and organise • Ability to motivate others and work sensitively with people • Good knowledge of current educational developments • Ability to work well under pressure and to deadlines • Enhanced DBS 	<ul style="list-style-type: none"> • Successful experience of team management in a secondary school • Experience of teaching in Key Stage 3, 4 and 5. • Experience of developing and delivering a new or amended curriculum
Qualifications	<ul style="list-style-type: none"> • Good honours degree and teaching qualification 	<ul style="list-style-type: none"> • Evidence of further professional development
Personal Attributes	<ul style="list-style-type: none"> • Enthusiasm for working with young people • Passionate about teaching and learning • Ability to both lead and be a team member • An excellent attendance record • Personal impact and presence • Energy, vigour and perseverance • Self-driven and ambitious • Reliability and integrity • Good sense of humour 	